

Minutes of Pre-bid Conference

Tender no.: 1-2015/MNNIT/SPO/Security Services /Open Tender/2015 dated 24.07.2015
For : Procurement of SECURITY SERVICES
Date & time: 10.08.2015 at 12.00 PM.
Venue: Conference Room, MNNIT (adjacent to Purchase Office)
 The following participants attended the conference:

Representatives of MNNIT:

- 1) Prof. K.K. Shukla
- 2) Dr. Sarvesh K. Tiwari
- 3) Sri Shwetank Parihar
- 4) Dy. Registrar (Accounts)
- 5) Faculty In-charge (Purchase)

Representatives of Prospective Bidder's:

Sl. No.	Name of Firm	Represented by
1.	M/s Amazing Security Services Pvt. Ltd., Kanpur	Sri H.N. Singh
2.	M/s Bombay Intelligence Security (India) Ltd., Allahabad	Sri Rajesh Singh
3.	M/s U.P. Purva Sainik Kalyan Nigam Ltd., Allahabad	Col. A.A. Hussain (Retd.)

Opening Remarks

- (i) The Faculty In-charge (Purchase) had conducted the Pre-Bid Conference and at the beginning welcomed to everybody attending the Pre-Bid Conference for the aforesaid open tender.
- (ii) It was explained that purpose of Pre-Bid Conference is to explain the various important provisions of the bidding documents to the prospective bidders and to clarify any queries that the bidders may have in the subject bidding documents.
- (iii) The indenter discussed a brief description about the Security Services, as per **Annexure-A, B & C** of the Tender document, before the audience
- (iv) The members representing the bidders were asked to furnish their queries in written format so that the replies to the same can provided by the purchaser. Replies to the queries are presented in **Table-1**.
- (v) The Faculty-in-charge (Purchase) expressed his profound gratitude to the participants for their active involvement.
- (vi) The meeting ended with a vote of thanks to the chair.

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Table-1
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Sl. No.	Firm	RFP Reference(s) (Section, Page)	Points in tender document	Points of Clarification Required / Query	Resolution
1.	M/s U.P. Purva Sainik Kalyan Nigam Ltd., Allahabad	Section D, Page 30, Para 41 atin institute tender documents	The employees of the Security Agency shall be of good character and of sound health and shall not be less than 21 years or more than 40 years of age in case of Security Guards and 50 years in case of Supervisors. The minimum height of the Security staff should be at least 5' -6" for male except in case of hill tribes. For female the minimum height should be at least 5' – 2". Anyone found below the minimum standard shall be removed immediately from the Institute and agency shall be liable for penalty points.	(a) Age of Guards. NIT Section D, Page 30, Para 41 (The specified age is 21 to 40 years). It is submitted that ex. servicemen retire around the age of 40 years and above depending on their rank. The Para military persons retire at the age of 60 years. There is no chance of getting para military persons unless few who have left the job on medical or disciplinary ground.	No Change
2.		Parameters– Sections E		(b) Parameters – Sections E. The penalties specified in section E appears to be too stringent and need to be relooked.	No Change
3.	M/s Amazing Security Services Pvt. Ltd., Kanpur	Point V under Invitation For Pre-Qualification– Security Agency at page 6 of 38	A copy of one single work order having annual value of Rs. 5.0 crores with other orders executed during the last three years. (Exclusively in the same area i.e. Security Services).	Which requires a copy of one single work order annual value of Rs. 5.0 crores? Sir this point (V) requires single monthly billing of Rs. 4166667 approx which may be quite difficult for every applicant.	No Change
4.		Point VII under Invitation For Pre-Qualification– Security Agency at page 6 of 38	Registration of Firm/Agency with DGR, (Directorate General of Resettlement) New Delhi.	Which requires a firm/agency to be registered with DGR, (Directorate General of Resettlement) New Delhi. Sir this point (Vii)- requires registration with DGR New Delhi which seems inconsistent with this above mentioned tender which is an open one.	No Change